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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Station Buildings, Longridge, 14th December 2022.

Present: Cllr. N Stubbs

Cllr. D Little

Cllr. L Jameson

Cllr. K Spencer

Cllr. J Rogerson

Cllr. R Walker

Cllr. E Baines

Cllr. H Gee

Cllr. S Rainford

Cllr. R Beacham

Miss J Dibble (Town Clerk)

+1 Speaker

+1 Observer

**Min 0794 Mayor's Welcome**

Meeting opened at 19:03

Cllr. N Stubbs welcomed all members of council and members of the public to the meeting.

**Min 0795 Apologies Received**

Cllr. R Adamson

Cllr. S Ashcroft

**Min 0796 Declarations of Interests**

Cllr. K Spencer Item 14g

Item 15j

Item 15n

Cllr. J Rogerson Item 14d

Item 15f

Item 15m

Item 15c

Item 15d

Cllr. E Baines Item 14c

Item 15i

**Min 0797 Public Time**

Meeting closed at 19:04

Representations were made by a member of Longridge Environment Group.

It was explained that the objective was to improve the cycling infrastructure and to create an overall accessible and friendly plan for the area. This would therefore improve facilities for walking and cycling and reduce the reliance on cars.

A proposal was made for the Town Council to assist LEG with their initiative which would then help to make Longridge a pleasant space for pedestrians and cyclists. It was also agreed that if the infrastructure could be improved then this would allow the town to be more accessible for people with mobility issues.

It was noted that County Councillor, Rupert Swarbrick was very supportive and suggested that the initiative should form part of the ‘Market Town Action Plan’.

Cllr. J Rogerson confirmed that Lancashire County Council would need to be approached as the proposal was to improve the highways.

Cllr. S Rainford, Cllr. K Spencer and Cllr. D Little confirmed that they were happy to be involved and support the initiative. It was requested that LEG locate places where these initiatives have been successful so a comprehensive proposal could be made to Ribble Valley Borough Council and Lancashire County Council.

Public time ended 19:19

Both the speaker and observer left the meeting.

Meeting reopened 19:20

**Min 0798 Approval of Minutes**

Cllr. H Gee was present at the meeting on 9th November 2022 and therefore the Clerk is to update the list of attendees.

**It was then resolved** to sign the minutes of the meeting held on the 9th November 2022 as an accurate record.

Proposer: Cllr. J Rogerson

Seconder: Cllr. D Little

**Min 0799 Consideration of Planning & Licence Applications**

It was confirmed that the Town Council had lodged their support of appeal letter in respect of application: **3/2020/0960**

**Min 0800 - LEG - Longridge and District Cycling Infrastructure Improvement**

Cllr. K Spencer, Cllr. S Rainford and Cllr. D Little agreed to support the initiative.

Clerk is to send an email to Paul Taylor to confirm the members of Council who are offering their help.

**Min 0801 AGM Meeting Debrief**

Council noted the report submitted by Cllr. S Ashcroft and Cllr. N Stubbs.

It was agreed that the Clerk would write to ‘Love Longridge’ to update the businesses on the revised policy regarding stress testing on lampposts.

**Min 0802 Benches**

**Council discussed** the report submitted by Cllr. R Adamson.

It was agreed unanimously that we would proceed to purchase a recycled bench which is weather and vandal resistant.

**Min 0803 Warm Banks**

The Clerk updated members of Council on the progress of the Warm Banks.

Council noted the date of the next meeting as 17th January 2022 at 10am in The Station Buildings Meeting Room.

Council then discussed the need for a second representative for the Warm Banks.

This was unanimously agreed as Cllr. L Jameson.

**Min 0804 Longridge Christmas Social 21st December at the Civic Hall**

Cllr. E Baines updated members of Council on plans in progress for the residents gathering on 21st December 2022.

Cllr. E Baines confirmed we were well within our budget for the event and that she has been successful in keeping the catering costs low.

It was noted by Council that several community groups were involved and willing to help.

**Min 0805 PRECEPT**

**Council** **noted** the Precept 2023 – 2024 report distributed by the Clerk.

The Budget Chairman Cllr. D Little talked Councillors through the proposed Precept.

Discussions were entered regarding proposed works needed in and around The Station Building, including the public toilets on Berry Lane.

**Council agreed** to the budget recommendation which was set by the Budget Chairman and Clerk.

**Min 0806 Estates Committee**

1. **Council to note** the draft Estates Committee minutes dated 29th November.

**Council noted** the update.

1. **Council to note** the recommendation in relation to the public toilets.

**Council noted** the update.

1. **Council to note** the recommendation in relation to the pointing at the War Memorial

**Council noted** the update.

1. **Council to note** the current position with the cleaning and contracted hours

**Council noted** the update and the Chairman confirmed this matter would be discussed at the Estates meeting on 3rd January 2023.

1. **Council to note** that the Council office will be closed from Friday 23rd December until Tuesday 3rd January 2023.

**Council noted** the update.

1. **Council to note** the Estates meeting has been postponed and will now be held on Tuesday 3rd January 2023 at 12pm.

**Council noted** the update.

**Min 0807 Budget Committee**

1. **Council to note** the draft Budget Committee minutes dated 6th December.

**Council noted** the update.

1. **Council to note** the committee’s recommendation to reject the grant request submitted by U3A but to support individual projects in the future.

**Council noted** the update.

1. **Council to note** the committee’s recommendation to approve the grant request submitted by Longridge Artisan Market. **Council to also note** the agreed terms; evidence in support of the progress of the markets and the benefit to the residents of Longridge.

**Council noted** the update.

1. **Council to note** the committee’s recommendation to approve the grant request submitted by Longridge Band in support of head torches.

**Council noted** the update.

1. **Council to note** the committee’s recommendation to reject the request made by Longridge Cricket Club for financial support towards the ‘Safety Project’.

**Council noted** the update.

1. **Council to note** the recommended donation offered in the sum of £100 to ‘The Friends of The Civic Hall’ for their assistance on Remembrance Sunday.

**Council noted** the update.

1. **Council to note** the committee’s recommendation to approve the request for financial help towards the costs of the Youth Council. As such, the budget will be paid to them for them to decide how to best place the funds.

**Council noted** the update.

1. **Council to note** the financial position to date.

**Council reviewed and noted** the financial position to date.

**Min 0808 Finance**

**The following were approved for payment:**

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|  | **Council Approved** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,019.36 | Cleaning for month of November Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £200 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of  Station Buildings. Oct 2022 |
| c. | Resolve to Pay | TPCS | £46.64 | 13.10.2022 – 12.11.2022 |
| d. | Resolve to Pay | TPCS | £47.10 | 13.11.2022 – 12.12.2022 |
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| e. Resolve to Pay | All Aspects of Joinery | £2455 | Brackets/tree/ trimming |
| f. Resolve to Pay | Longridge Band | £600 | Remembrance Parade |
| g. Resolve to Pay | Yates Playground | £378 | Swing / Zip wire equipment |
| h. Resolve to Pay | Bolon Xmas Tree | £1692 | Supplying 140 trees for shops |
| i. Resolve to Pay | British Legion | £165 | Wreaths for 11.11.2022 |
| j. Resolve to Pay | Longridge YC | £500 | Hoodies / meal and Parliament trip |
| k. Resolve to Pay | Friends of Longridge CH | £100 | Remembrance Sunday |
| l. Resolve to Pay | Artisan Market | £500 | Grant request for advertising |
| m. Resolve to Pay | Longridge Band | £150 | Grant request (head torches) |

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| n. Resolve to Pay | LCA | £1044.99 | Grant request (2nd payment) |

**Council to note the following payments made retrospectively** (for information only)**:**

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|  | **Payment Recipient** | **Amount** | **Description** |
| a. | Emma Baines | £126 | Food for Remembrance Sunday |

**Council to note the following direct debits** (for information only)**:**

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|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,681.13 | Nov 22 inc. back pay |
| b. | Electric Bill | £1931.86 | 11.11.2022 – 22.11.2022 |
| c. | Gas Bill | £116.81 | 18.10.2022 – 22.11.2022 |
| d. | Water | £202.86 | 22.10.2022 – 21.11.2022 |
| e. | Hygiene Bins | £61.34 | Oct-22 |

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| f. | Easy Websites | £80.40 | Nov 2022 |

All direct debits were authorised.

Proposer: Cllr. L Jameson

Seconder: Cllr. R Walker

**Min 0809 DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 11th January 2023 at 7pm.

**Min 0809 Part 2 - Confidential Items**

**Staffing Group**

In Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It was proposed that, because of the confidential nature of the business which was transacted the minutes will not be published to the press and public.